

Exceptional personal appeals for individual clients

Details

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Context

- SWVG does not fund-raise and does not accept money for individual clients or for clients of specified religions, ethnicities, etc.
- Visitors may however help individual clients to obtain money from other charities, organisations, churches and individuals. (A recent example is a church agreeing to pay some school fees for a client's daughter in the home country.)

On rare occasions a visitor may wish to make a special personal appeal for a particular client. (A recent example is an appeal for flying children to UK to be reunited with their disabled mother.) Arrangements can usually be made for SWVG to handle these donations but it is essential to adhere to the following procedure.

- (1) The nature of the appeal must be appropriate to the general aims of the group.
- (2) Alternative ways of raising the money must have been explored
- (3) The visitor must apply to MAG before starting the appeal. They must also consult the treasurer regarding capacity to handle appeal funds
- (4) It must be made completely clear to potential donors and to the client that this is not an SWVG appeal.

Southampton and Winchester Visitors Group *Working with asylum seekers and refugees*
Patrons: Miriam Margolyes OBE, John Pilkington, Dr Shirley Firth **Registered charity:** 1103093

SWVG P O Box 1615 Southampton, SO17 3WF
Email: admin@swvg-refugees.org.uk **Telephone:** 0750 317 6350 **Web:** www.swvg-refugees.org.uk



(5) It must also be made clear that SWVG will not pay any shortfall in the appeal or any debts incurred.

(6) The appeal must be for a specific amount and a fixed end date, which must be stated in the appeal letters. Letters must also state that any surplus funds will be retained by the Group for the ASSIST scheme.

(7) Appeal letters must be agreed by MAG before being circulated.

(8) Donors will be thanked and informed about the amount raised by either the treasurer or administrator

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